



## **Terms and Conditions**

Harambee is excited about your interest in joining our online work-seeker support training! To proceed with the training, we need your permission to use your Whatsapp number on the WhatsApp group.

This information may be visible to your fellow candidates on the WhatsApp group and the Harambee partners.

If you have questions about what you're consenting to our how the information will be used, please contact 0782109753 or email [info@harambee.rw](mailto:info@harambee.rw)

### **Terms of Engagement**

#### **Who we are:**

Harambee supports youth on their employment journey by giving them the skills and tools they need to thrive in the world of work. We are excited you have decided to join the Work-seeker support group!

#### **What to expect:**

- Fun and innovative ways of learning,
- Inspiring discussions and activities each day,
- Opportunity to get advice, support, and ideas from your peers and the facilitators of Harambee,
- Chance to share and hear from others on their challenges and wins, to encourage you on your journey.

#### **Our values- two values we emphasize in our workplace are honesty and integrity:**

- Have the courage to start on assignments that might seem hard at first.
- Don't be shy to ask questions or be fearful to make mistakes – that's how we learn,
- Ask your facilitator or fellow candidate's questions where you don't understand,
- Help a fellow candidate if you see them struggling with a concept
- In your free time, go the extra mile. Learn something new and practice your English and new habits,
- Be kind and treat others with respect and dignity,
- Build each other up through words and no judgment,
- Respect each other's privacy.

**Chat group Rules:**

- Content to be shared on this group should strictly be relevant to the training topic,
- Inappropriate content such as; jokes, illegal or sexually explicit comments are forbidden,
- Group members should not private message others without consent from the other candidate,
- The WhatsApp group will officially close after completion of the 2-day program.
- You can only sign up for one Advanced Work-seeker support training per year

**What we expect from you:**

- Respect everyone on the group
- Come with an attitude ready to learn
- Commit to communicate with the Harambee facilitator in case you have any issues or questions

**Staying safe online:**

- You can switch off your “last seen”, profile photo visibility and live location so people who are not saved to your contacts can’t see personal information about you. Just ask one of our team members if you want tips on how to do this,
- Don’t share any personal information in your messages if you don’t need to,
- You can always block a candidate causing you unease by direct messaging and you will still be able to view their messages in the group chat,
- Don’t arrange face-to-face meetings with people from this group alone,
- Direct message any of the facilitators on (0787482313 or 0783039329) if you’re worried that someone is not respecting this group agreement.

The group agreement is included in the “Group Info” section too if you ever want to refer back to it.

**NOTICE**

Harambee will never charge a candidate money for services. We are completely free for young people. If anyone presents themselves as a Harambee employee requesting payment, please report them to us as well as the police.